

Worcester Competitive Arts Festival 2022: Safeguarding Policy

Policy Review date;	18/08/2021
Child Protection Training	18/08/2020-18/08/2022
Designated Safeguarding Lead	Jan Venables janrobven71@gmail.com

PRELIMINARY STATEMENT

The safety of children and members of other vulnerable groups is paramount and all, without exception, have the right to protection from abuse. All suspicions and allegations of abuse will be taken seriously, responded to swiftly and appropriately and all the festival's organisers and volunteers have a responsibility to report concerns.

ONLINE SAFETY

This policy covers the use of social media by the Festival. Permission must be given on the entry form by the parent/guardian to allow a video performance to be used. This permission will be held safely by Festival personnel. The Festival will be using a third-party platform: Play and Perform (www.playandperform.co.uk) to ensure the secure delivery of the best virtual event possible. The entry form will be stored in an encrypted form for 18mths after the closing date for Festival entries. The video performance will be distributed only to Festival Personnel and the appropriate Adjudicator and deleted once adjudication has taken place. Access to the video will be by protected password.

RISK ASSESSMENT

A full Risk Assessment of Festival venues will take place prior to the events.

If recording for online submission, this is the responsibility of the host of the location at which the recorded performance takes place (i.e. parent/guardian/teacher). Hosts should ensure the space used is appropriate for the performance and is free from Health and safety risks such as slip or trip hazards. It is the responsibility of the teacher/parent to assess the suitability of the location for recording the video and to follow the Government Guidelines on Covid -19 regarding social distancing, sanitisation, masks, in place in that area at the time of recording. The Festival is not responsible for any injury that may occur because of a video performance being made.

PURPOSE AND FUNCTION OF ORGANISATION

The object of the Worcester Competitive Arts Festival is to provide a platform for amateur performance for individuals of all abilities, including those with learning and physical disabilities, combined with an educational element from professional adjudicators.

THE FESTIVAL ENVIRONMENT

Competitors up to the age of 18 are the responsibility of the parents, guardians, carers or teachers in charge. We ensure that you receive a copy of this policy at the time you are making arrangements to attend our Festival. A copy of this policy will be included in the Festival Syllabus, and the Festival Programme. The policy is available online on our website and when making entries to the Festival. All Committee members are made aware of this policy.

TO WHOM DOES THE POLICY APPLY

This policy relates to children under the age of 18yrs and members of vulnerable groups of any age whose needs are identified to the Festival organisers by teachers/parents/guardians. This should be done by contacting the address/telephone number at the foot of this document. Our Festival actively seeks, wherever possible, to meet these needs, but must know beforehand in order to prepare support-or to let you know we are unable to help.

FESTIVAL PERSONNEL

Names and addresses of all members of the Festival Committee and Stewards are held by the Safeguarding Committee Member. The Adjudicators and Festival committee are DBS checked and Stewards are required to complete the British and International Federation of Festival's Recruitment form.

CONCERNS

Any concerns must be documented, dated, signed and sent to the Designated Safeguarding Lead [DSL]

THE LEGISLATION AND GUIDANCE SUPPORTING THIS POLICY

Working Together to Safeguard Children {HM Government 2015}. The Children Act 1989, 2004; The Protection of Children Act 1999; The Protection of Vulnerable Groups Act 2006; The Rehabilitation of Offenders Act 1974; The Criminal Justice and Court Services Act 2000; The Policy Act 1997; The Data Protection Act 1998; The Human Rights Act 1998; Protection of Freedom Act 2012. BIFF Online Safety Policy Guidelines.

By submitting your entry form, you consent to the Worcester Competitive Arts Festival processing and storing your contact details for specific use by the WCAF Committee (GDPR May 2018), The Management of Health and Safety at Work Regulations 1999.

POLICY REVIEW

The Festival Committee will review this Policy annually. In doing so they will look to the British & International federation of Festivals for support and that body, in turn, will look to other agencies for good practice, most notably the NSPCC and Arts Council of England policy guidelines.